

# Sarisbury Infant School

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Sarisbury Green  
Southampton  
SO31 7BJ



*Sailing the Seas to Success*

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Headteacher: Mrs C L Weavers  
Deputy Headteacher: Mrs S Marston

Monday 9<sup>th</sup> September 2019

## **New Parent Volunteer Coffee Morning** **Tuesday 24<sup>th</sup> September at 9.00am – 9.30am**

Dear Parents,

Welcome back! As we settle into the new term, we will soon be seeking support from parents to volunteer across the school. Mums, Dads, Grandparents and other members of the community are all welcome. We are particularly looking for people to help with the upkeep of the library, including: tidying, sorting and checking stock. Classroom volunteers are also needed around the school to listen to readers, tidy classroom areas, support with the preparation of resources and sometimes to support small groups of children in their learning.

If you think you might be interested or would like to find out more, please come along to our coffee morning on **Tuesday 24<sup>th</sup> September at 9am**. Please complete and return the form below by **Friday 20<sup>th</sup> September**.

At the information coffee morning, forms will need to be collected, completed and returned, including a **Child Protection Declaration form, Criminal Record checking – Rehabilitation of Offenders form, Support Staff Application form and Equality Monitoring form**. Before you are able to volunteer you will need to **complete a DBS check** via an email link. Once the forms have been returned and the DBS is sent back to the school you will be contacted and able to start volunteering.

**If you are an existing volunteer with a Sarisbury Infant School DBS check and would like to continue volunteering with the same teacher as last year, please contact them directly at school through the office team. You do not need to complete the slip below.**

Many thanks,

*Mrs Marston*  
Deputy Headteacher

I would like to be a parent volunteer at Sarisbury Infant School

I am able / unable to attend the coffee morning on **Tuesday 24<sup>th</sup> September at 9am**.

Name: \_\_\_\_\_ Contact number: \_\_\_\_\_

Email address: \_\_\_\_\_

Name child / children: \_\_\_\_\_ Year group of child / children: \_\_\_\_\_

**I would like to volunteer regularly...** Day: \_\_\_\_\_ AM or PM: \_\_\_\_\_

In the library  In the classroom

**If you need this information in larger text or a different colour, please ask.**

